

*[Draft letter to be prepared on Company letterhead]*

Bahrain Chamber of Commerce & Industry  
P.O Box 248, Manama  
Kingdom Of Bahrain

Date: .....

**Subject: ATA carnets**

**Dear Sir,**

We the undersigned, (Company name), confirm our awareness of your issuing ATA carnets in our favour for the temporary admission of goods for the purpose of -----

We undertake, for so long as each ATA carnet issue on our favour remains valid, to ensure that our company fulfils its obligations in the respect of the rules applicable to the ATA carnets and further declare that we shall keep you safe and harmless against any liabilities or charges that may be attributable to our fault or negligence in connection with the issuance of such ATA Carnets in our favour.

**Yours faithfully,**

**Name and Signature** \_\_\_\_\_

**Seal**